

Priorities, Goals, and Objectives	Responsible Party	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022
Priority 1: Governance									
Priority 1 - Goal 1: Create Governance working group									
1.1.1: Identify timeline and potential members of short-term Governance working group	Project Coordinator and ADM Recovery-Oriented System of Care Coordinator	X							
1.1.2: Recruit members of Governance working group	Project Coordinator and ADM Recovery-Oriented System of Care Coordinator	X							
1.1.3: Establish meeting schedule for working group	Project Coordinator and ADM Recovery-Oriented System of Care Coordinator	X							
1.1.4: Convene working group	Project Coordinator and ADM Recovery-Oriented System of Care Coordinator		X						
Priority 1 - Goal 2: Adopt bylaws									
1.2.1: Review and complete draft bylaws	Governance Working Group		X						
1.2.2: Establish process for adopting and modifying bylaws	Governance Working Group		X						
1.2.3: Develop committee term limits and mechanism for leadership change	Governance Working Group		X						
1.2.4: Adopt bylaws	Governance Working Group			X					
Priority 1 - Goal 3: Establish a Governance Board									
1.3.1: Establish Governance Board	Governance Working Group				X				
1.3.2: Establish Governance Board roles and responsibilities	Governance Working Group				x				
1.3.3: Elect positions	Governance Working Group				X				
Priority 1 - Goal 4: Review and codify backbone support									
1.4.1: Review current role of ADM Board with the Task Force	Governance Board					X			
1.4.2: Identify best practices from other coalitions	Governance Board					X			
1.4.3: Determine and codify backbone needs	Governance Board					X			
Priority 1 - Goal 5: Review Committee and Task Force structure									
1.5.1: Review current committees	Governance Board					x			
1.5.2: Explore potential new committees	Governance Board					x			
1.5.3: Affirm or revise committee structure	Governance Board					X			
Priority 2: Recruitment and Retention									
Priority 2 - Goal 1: Establish Recruitment and Retention Working Group									
2.1.1: Seek volunteers to create short term working group to plan and implement	Steering Committee with support of Project Coordinator	X							
Priority 2 - Goal 2: Develop recruitment strategies									
2.2.1: Determine current demographics, sectors, organizations, and individuals regularly attending and identify gaps	Recruitment and Retention Working Group	X							
2.2.2: Create outreach strategy	Recruitment and Retention Working Group			X					
Priority 2 - Goal 3: Develop retention strategies									
2.3.1: Engage speaker for each quarterly meeting	Project Coordinator and ADM Recovery-Oriented System of Care Coordinator	X							
2.3.2: Create feedback form for meeting attendees	Project Coordinator and ADM Recovery-Oriented System of Care Coordinator	X							

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2.3.3: Create Hospitality Ambassador initiative	Recruitment and Retention Working Group			X					
2.3.4: Encourage Governance Board to explore new small committees	Recruitment and Retention Working Group with support from Project Coordinator					X			
Priority 2 - Goal 4: Explore resources and communication strategies									
2.4.1: Submit welcome messages via social media for new attendees	Recruitment and Retention Working Group with support from Project Coordinator		X						
2.4.2: Update newsletter to feature upcoming speakers and programs	Recruitment and Retention Working Group with support from Project Coordinator		X						
2.4.3: Determine mechanisms for using social media for more timely communications across subcommittees	Recruitment and Retention Working Group with support from Project Coordinator			X					
Priority 3: Resource Hub and Funding Landscape									
Priority 3 - Goal 1: Update and create new mechanism for sharing resources									
3.1.1: Create mechanism for subcommittees to share resources during and in between quarterly meetings	Project Coordinator & ROSC Coordinator	X							
3.1.2: Explore mechanisms for identifying opportunities and implementing strategies in Summit County	Governance Board		X						
3.1.3: Create a more centralized web presence with improved navigation	Project Coordinator with ADM Board					X			
Priority 3 - Goal 2: Create Resource Hub									
3.2.1: Develop activities and social media to broaden Task Force awareness in the County	Steering Committee with support of Project Coordinator and ADM Board		X						
3.2.2: Develop criminal justice specific resources and connections	Steering Committee with support of other committees			X					
3.2.3: Develop resources and connections relevant to adolescents	Steering Committee with support of other committees			X					
3.2.4: Create mechanism for subcommittees to share resources with wider community	Steering Committee with support of Project Coordinator and ADM Board						X		
Priority 3 - Goal 3: Identify projects or activities outside of current funding structure									
3.3.1: Create process for identifying and documenting projects and activities that may need additional funding	Governance Board					X			
Priority 3 -- Goal 4: Develop relationship with Opiate Abatement Council and other funders									
3.4.1: Explore creating an official Task Force liaison to the Opiate Abatement Advisory Council	Governance Board		X						
3.4.2: Create Task Force process for exploring and vetting ideas to share with the Advisory Council and other funders	Governance Board			X					
Priority 3 -- Goal 5: Explore education and support for the crisis helpline and/or other programs									
3.5.1: Encourage education and feedback around the crisis helpline and other programs identified by the Task Force	Governance Board appointed workgroup					X			
3.5.2: Explore ways the Task Force can share feedback and support for the helpline and other programs	Governance Board appointed workgroup						X		
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